

PARISH PROFILE FORM

FOR THE CHURCH OF THE UNITED BRETHREN IN CHRIST, USA

RETURN TO:
Office of the Bishop
302 Lake Street
Huntington, IN 46750
email: profiles@ub.org



**United
Brethren**
ALL FOR CHRIST

SECTION 1

Contact Information

CHURCH INFORMATION

Church Name

Church Address

Church City, State, and Zip

Church Phone

Church FAX

Church Email

Church Website

Church Facebook Page

Other Church Internet Info

PERSONNEL COMMISSION CHAIRPERSON

Name

Address

City, State, and Zip

Phone

FAX

Email

SECTION 2

Church History

Write a few paragraphs about the church which will include such significant data as when and how the church began, building programs, relocations, mergers, church splits, traumatic events, number of pastors, etc.

SECTION 3

Statistical and Sociological Profile

TEN-YEAR STATISTICS

In the chart below, record the statistics for the past ten years.

Year	Members	Attendance	SS Attend.	Converts	Baptisms

CONSTITUENTS

Number of resident church members	
Number of non-resident church members	
Total constituents (members and non-members)	
Number of resident church members	

AGE PROFILE

List the percentage of church constituents (members and non-members) who fall into the following age brackets.

Age 1-12:	%		Age 35-49:	%
Age 13-18:	%		Age 50-64:	%
Age 19-24:	%		Age 65+:	%
Age 25-34:	%			

OCCUPATIONAL PROFILE (adults only)

Give the percentage of church constituents who fall into these occupational categories.

Business:	%		Homemakers:	%
Professional:	%		Clerical:	%
Laborer:	%		Student:	%
Agriculture:	%		Retired:	%
Other:	%			

EDUCATIONAL PROFILE (adults only)

Give the percentage of church constituents in these educational categories. Place persons in only one category—the one representing their highest level of education.

Completed grades 1-8	%	College graduate	%
Completed high school	%	Graduate degree	%
Some college	%		

FAMILY UNITS

Give the percentage of adult constituents in each of these categories

Married without children at home	%
Married with children at home	%
Single	%
Single parent with children at home	%

SECTION 4

Church Leadership

CHURCH STRUCTURE AND LEADERSHIP

In the following chart, give five pieces of information:

1. The major boards, committees, groups, and other organizations that are a regular part of your church.
2. Number of members of that group.
3. How often they meet—monthly, weekly, etc.
4. The primary purpose that group fulfills: evangelism, discipleship, equipping, worship, administration, service, etc.
5. The pastoral involvement expected. Write a, b, or c in the blank, depending on which of these applies:
 - a. Pastor takes primary initiative and responsibility.
 - b. Pastor and laity share responsibility.
 - c. Laity take primary initiative and responsibility.

Name of Group	# Members	Frequency	Purpose	Pastor's Role

PAID STAFF

List and describe paid staff positions at the church (fulltime and part-time).

1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	
11.	
12.	
13.	
14.	
15.	

SECTION 5**Church Finances****INCOME**

Give a five-year financial income history of your church. In the box at the top of each column, write the actual year.

Type of Income	Yr 1	Yr 2	Yr 3	Yr 4	Yr 5
General income	\$	\$	\$	\$	\$
Missions	\$	\$	\$	\$	\$
Interest	\$	\$	\$	\$	\$
Rentals	\$	\$	\$	\$	\$
Other	\$	\$	\$	\$	\$
Total	\$	\$	\$	\$	\$

EXPENSES

Give a five-year financial expense history of your church.

Type of Expense	Yr 1	Yr 2	Yr 3	Yr 4	Yr 5
Wages/salaries	\$	\$	\$	\$	\$
General expenses	\$	\$	\$	\$	\$
Property/mortgage	\$	\$	\$	\$	\$
Interest	\$	\$	\$	\$	\$
Other	\$	\$	\$	\$	\$
Total	\$	\$	\$	\$	\$

MISCELLANEOUS FINANCIAL INFORMATION

How many giving units are in the church (individuals and families)?

How much does the church have in present reserves (savings)?

How much does the church have in present endowment funds?

SECTION 6

Church Property

BUILDING FEATURES

Check as many as apply to your church.

<input type="checkbox"/>	Gymnasium
<input type="checkbox"/>	Fellowship hall
<input type="checkbox"/>	Indoor baptistry
<input type="checkbox"/>	Kitchen
<input type="checkbox"/>	Removable seating in sanctuary
<input type="checkbox"/>	Permanent seating (such as pews) in sanctuary
<input type="checkbox"/>	Built-in projection screen in sanctuary
<input type="checkbox"/>	High speed internet
<input type="checkbox"/>	Wi-fi
<input type="checkbox"/>	Wheelchair access

BUILDINGS AND PROPERTY

Number of sets of bathrooms.	
Seating capacity of the sanctuary.	
How many Sunday school rooms do you have?	
How many offices do you have for church staff?	
What is the median family income in your area?	
Describe your church's buildings and property (except parsonage).	
Is the church projecting a building program? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, describe the building program.	

PARSONAGE		
Does the church own a parsonage?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Parsonage: total number of rooms		
Parsonage: number of bedrooms		
Parsonage: number of bathrooms		
Describe other aspects of the parsonage.		
Parsonage address:		
City	State	Zip

SECTION 7	
Church Realities	
THE CHURCH'S STRENGTHS	
List the seven greatest strengths or positive qualities of the church.	
1.	
2.	
3.	
4.	
5.	
6.	
7.	
THE CHURCH'S WEAKNESSES AND CHALLENGES	
List the seven greatest weaknesses or challenges of the church.	
1.	
2.	
3.	
4.	

5.	
6.	
7.	

THE CHURCH'S POSSIBILITIES

List seven of the greatest possibilities for your church.

1.	
2.	
3.	
4.	
5.	
6.	
7.	

INTERNAL INFLUENCES

List several internal factors that affect or will affect your church's health in the future. (Examples: Only two families have children under age 12. The church is controlled by two church bosses. The younger generation is assuming new leadership roles.)

1.	
2.	
3.	
4.	
5.	
6.	

EXTERNAL INFLUENCES

List three external factors that will affect your church in the future. (Examples: A development is being built two miles away. A major local industry is moving to Mexico.)

1.	
2.	
3.	

SECTION 8

The Church's Vision

Does your church have a mission statement?
(why the church exists)

Yes No

Does the church have a vision statement?
(where the church is going, what it wants to accomplish)

Yes No

What does the congregation wish to accomplish during the next 3-5 years? (Attach a vision document to the parish profile if a plan has been adopted by the Board.)

List your goals for the next 3-5 years.

How do you expect a new pastor to help your church reach these goals?

SECTION 9

Leadership Expectations

The items below represent a range of qualities for a minister. Check the 12 items your church feels are the most important aspects of ministry for your church at this time. Every quality is important; don't rank them. If the aspects you consider to be important are not included in the list, place them at the end in the blanks provided.

Feel free to comment further on leadership expectations on another sheet.

<input type="checkbox"/>	A person of faith
<input type="checkbox"/>	An effective preacher/communicator
<input type="checkbox"/>	Committed to evangelism
<input type="checkbox"/>	Continues to develop his/her theological and biblical skills
<input type="checkbox"/>	Helps people develop their spiritual life
<input type="checkbox"/>	Helps people work together in solving problems
<input type="checkbox"/>	Effective in planning and leading worship
<input type="checkbox"/>	Regularly encourages people to participate in United Brethren activities
<input type="checkbox"/>	Helps people understand and act upon issues of social justice
<input type="checkbox"/>	A helpful counselor
<input type="checkbox"/>	Ministers effectively to people in crisis situations
<input type="checkbox"/>	Makes pastoral calls to hospitals, nursing homes, and to shut-ins
<input type="checkbox"/>	A good leader
<input type="checkbox"/>	Effective in working with children
<input type="checkbox"/>	Builds a sense of fellowship in the congregation
<input type="checkbox"/>	An effective administrator
<input type="checkbox"/>	An effective teacher
<input type="checkbox"/>	Inspires a sense of confidence
<input type="checkbox"/>	Works regularly at bringing new members into the church

<input type="checkbox"/>	Regularly encourages support for the church's wider mission
<input type="checkbox"/>	Reaches out to inactive members
<input type="checkbox"/>	Works regularly in developing stewardship growth
<input type="checkbox"/>	Active in ecumenical affairs and encourages the church to participate
<input type="checkbox"/>	Writes clearly and well
<input type="checkbox"/>	Works well on a team
<input type="checkbox"/>	Effective in working with youth
<input type="checkbox"/>	Skilled in planning and leading programs
<input type="checkbox"/>	Encourages people to relate their faith to their daily lives
<input type="checkbox"/>	Accepting of people with divergent backgrounds and traditions
<input type="checkbox"/>	Encourages others to assume and carry out leadership
<input type="checkbox"/>	Mature and emotionally secure
<input type="checkbox"/>	Highly committed and loyal to the United Brethren denomination
<input type="checkbox"/>	Maintains confidentiality
<input type="checkbox"/>	Understands and interprets the church's mission from a global perspective
<input type="checkbox"/>	Compassionate, caring, and sensitive to others' needs
<input type="checkbox"/>	Deals effectively with conflict
<input type="checkbox"/>	Other:

SECTION 10**Pastoral Salary and Benefits****FINANCIAL PACKAGE**

Cash salary	\$
Housing allowance	\$
Housing (rental value)	\$
Utilities	\$
Health and medical insurance	\$
Social security	\$
Pension	\$
Books/subscriptions	\$
Continuing education funds	\$
Travel/mileage	\$
Other	\$

OTHER BENEFITS

Days of continuing education permitted each year	
Weeks of vacation the pastor is permitted	
Do you follow the vacation schedule set by the denomination?	<input type="checkbox"/> Yes <input type="checkbox"/> No
<i>1-5 years of service in the denomination: 2 weeks of vacation. 6-10 years: 3 weeks. 11-20 years: 4 weeks. 21+ years: 5 weeks.</i>	

SECTION 11

Community Profile

Note: Most of the statistics requested below can be obtained from your Chamber of Commerce or the public school system.

POPULATION

Total population of the community	
Population growth rate during the last decade	

RACIAL AND ETHNIC BACKGROUND

Caucasian	%
Asian	%
African-American	%
Hispanic	%
Other	%

BUSINESS AND INDUSTRY

List three primary businesses/ industries in your community.

1.	
2.	
3.	

COMMUNITY DISTINCTIVES

Describe three distinctive attributes of your community.

1.	
2.	
3.	

COMMUNITY TRENDS

What major trends do you envision in your community during the next five years?

1.	
2.	

3.	
COMMUNITY PROBLEM AREAS	
List three problems confronting your community which the members of your church feel the church should address.	
1.	
2.	
3.	
CHURCH BUILDING USAGE	
In what ways is your church building now being used by the community?	
1.	
2.	
3.	
4.	
ECUMENICAL ACTIVITIES	
In what ways does your church work with other churches in your community?	
1.	
2.	
3.	
4.	
OTHER CHURCHES	
List the churches in your primary service area, and state the size of the membership. (This information can probably be obtained through the area Ministerial Association. If not, delegate the research to a competent person.) You may want to add this information as an appendix to this profile.	

SECTION 12**The Church's Worship Service**

Describe your worship service (check every box that applies)

ATMOSPHERE

- | | |
|---|---|
| <input type="checkbox"/> Free and spontaneous | <input type="checkbox"/> Prayer is a powerful component |
| <input type="checkbox"/> A sense of the holiness of God | <input type="checkbox"/> Emphasis upon the Word of God |
| <input type="checkbox"/> Service is warm and loving | <input type="checkbox"/> Service is structured and liturgical |
| <input type="checkbox"/> Attire leans toward casual | <input type="checkbox"/> Dress leans toward formal |

PEOPLE

- | | |
|---|---|
| <input type="checkbox"/> Pastor is the worship leader | <input type="checkbox"/> Lay involvement in worship |
| <input type="checkbox"/> Children present | <input type="checkbox"/> Guests are introduced |
| <input type="checkbox"/> Greeters (before and/or after) | <input type="checkbox"/> Ushers |

MUSIC

- | | |
|--|---|
| <input type="checkbox"/> Piano only | <input type="checkbox"/> Piano and organ only |
| <input type="checkbox"/> Use guitars | <input type="checkbox"/> Use drums |
| <input type="checkbox"/> Use other instruments | <input type="checkbox"/> Choir |
| <input type="checkbox"/> Worship team | <input type="checkbox"/> Music director |
| <input type="checkbox"/> Stick mainly to hymns | <input type="checkbox"/> Hymns and contemporary songs |
| <input type="checkbox"/> Mostly contemporary songs | <input type="checkbox"/> Special groups / solos |

TECHNOLOGY

- | | |
|--|---|
| <input type="checkbox"/> Video clips used | <input type="checkbox"/> Amplifying system |
| <input type="checkbox"/> Use electronic media | <input type="checkbox"/> Services are taped |
| <input type="checkbox"/> Songs / sermons projected | <input type="checkbox"/> Stage lighting |

FEATURES

- | | |
|---|---|
| <input type="checkbox"/> Spontaneous sharing of needs | <input type="checkbox"/> Bulletin distributed |
|---|---|

<input type="checkbox"/> Welcome center	<input type="checkbox"/> Use the altar for decisions
<input type="checkbox"/> Follow the liturgical year	<input type="checkbox"/> Communion regularly
<input type="checkbox"/> Sermon is central	<input type="checkbox"/> Children's sermon
<input type="checkbox"/> Greeting time during the service	<input type="checkbox"/> Lay witness Sundays
<input type="checkbox"/> Anointing services	<input type="checkbox"/> Opportunities for testimonies
<input type="checkbox"/> Use drama occasionally	<input type="checkbox"/> Use drama often
OTHER PROGRAM INFORMATION	
Number of services held each Sunday morning	
Number of Sunday schools held each Sunday morning	
Number of permanent adult Sunday school classes	
Number of elective adult Sunday school classes	
How many times a year do you observe Holy Communion?	
Do you have children's church during the services?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you have a Saturday night service?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Describe what (if anything) your church does on Sunday night.	
Describe what (if anything) your church does as a midweek service or program.	
Describe the youth program (junior high and high school) at your church. How many youth are involved? How often do they meet? What do they do? Etc.	

SECTION 13

Perceptions of the Church

Level of Spiritual Maturity in the Congregation (over the past 10 years)

- Growing steadily
- Plateaued
- Sporadic growth
- Declining

Numeric Growth (over the past ten years)

- Growing steadily
- Plateaued
- Sporadic growth
- Declining

Growth Potential at the Present Location

- Under 250
- 250-500
- 500-750
- Over 750

Size of Facility

- Not large enough for our present needs
- Adequate for our present needs, but not for future growth
- Large enough to accomodate much growth

Amount of Parking Space

- Enough parking space for growth
- Enough for present needs
- Not enough for present needs

Size of Facility

- Not large enough for our present needs
- Adequate for our present needs, but not for future growth
- Large enough to accomodate much growth

Appearance of Facility

- Modern appearance
- Old, but looks nice
- Showing its age

Location

- A visible location
- Easy to get to
- We need to relocate

Mission/Purpose of the Church

- Clearly communicated and followed
- Communicated but not followed
- Lacking a clear purpose

The Church and Change

- Receptive to change
- Willing to change, but some resistance
- Resistant to change

Conflict in the Church

- Insignificant
- Some, but can be resolved
- Some, but difficult to resolve
- Major problems

Male/Female Leadership

- Leadership is predominantly male
- Leadership is predominantly female
- Leadership is balanced between men and women

Local and Foreign Missions

- Missions is a high priority
- Growing interest
- Interested when encouraged
- Little interest

Sunday School and Christian Education Teachers

- Well-trained, caring teachers
- Caring teachers, but untrained
- Average teachers
- Need major improvement

EVALUATE THESE ASPECTS OF YOUR CHURCH				
Quality of the worship services	<input type="checkbox"/> Poor	<input type="checkbox"/> Okay	<input type="checkbox"/> Good	<input type="checkbox"/> Very Good
Amount of conflict in the church	<input type="checkbox"/> Poor	<input type="checkbox"/> Okay	<input type="checkbox"/> Good	<input type="checkbox"/> Very Good
Level of spiritual maturity	<input type="checkbox"/> Poor	<input type="checkbox"/> Okay	<input type="checkbox"/> Good	<input type="checkbox"/> Very Good
Effectiveness in reaching unbelievers	<input type="checkbox"/> Poor	<input type="checkbox"/> Okay	<input type="checkbox"/> Good	<input type="checkbox"/> Very Good
Quality of the youth program	<input type="checkbox"/> Poor	<input type="checkbox"/> Okay	<input type="checkbox"/> Good	<input type="checkbox"/> Very Good
Reputation in the community	<input type="checkbox"/> Poor	<input type="checkbox"/> Okay	<input type="checkbox"/> Good	<input type="checkbox"/> Very Good
Appearance of the present facility	<input type="checkbox"/> Poor	<input type="checkbox"/> Okay	<input type="checkbox"/> Good	<input type="checkbox"/> Very Good
Church's financial status	<input type="checkbox"/> Poor	<input type="checkbox"/> Okay	<input type="checkbox"/> Good	<input type="checkbox"/> Very Good
Congregation's receptivity to change	<input type="checkbox"/> Poor	<input type="checkbox"/> Okay	<input type="checkbox"/> Good	<input type="checkbox"/> Very Good
Friendliness to visitors/outsideers	<input type="checkbox"/> Poor	<input type="checkbox"/> Okay	<input type="checkbox"/> Good	<input type="checkbox"/> Very Good
Amount of interest in foreign missions	<input type="checkbox"/> Poor	<input type="checkbox"/> Okay	<input type="checkbox"/> Good	<input type="checkbox"/> Very Good
Quality of adult SS teachers	<input type="checkbox"/> Poor	<input type="checkbox"/> Okay	<input type="checkbox"/> Good	<input type="checkbox"/> Very Good
Quality of children's SS teachers	<input type="checkbox"/> Poor	<input type="checkbox"/> Okay	<input type="checkbox"/> Good	<input type="checkbox"/> Very Good
Growth potential at present location	<input type="checkbox"/> Poor	<input type="checkbox"/> Okay	<input type="checkbox"/> Good	<input type="checkbox"/> Very Good
Growth potential in present facility	<input type="checkbox"/> Poor	<input type="checkbox"/> Okay	<input type="checkbox"/> Good	<input type="checkbox"/> Very Good
Growth potential with present lay leaders	<input type="checkbox"/> Poor	<input type="checkbox"/> Okay	<input type="checkbox"/> Good	<input type="checkbox"/> Very Good
Worship services	<input type="checkbox"/> Poor	<input type="checkbox"/> Okay	<input type="checkbox"/> Good	<input type="checkbox"/> Very Good
Children's ministries	<input type="checkbox"/> Poor	<input type="checkbox"/> Okay	<input type="checkbox"/> Good	<input type="checkbox"/> Very Good
Youth ministries	<input type="checkbox"/> Poor	<input type="checkbox"/> Okay	<input type="checkbox"/> Good	<input type="checkbox"/> Very Good
Adult Sunday school	<input type="checkbox"/> Poor	<input type="checkbox"/> Okay	<input type="checkbox"/> Good	<input type="checkbox"/> Very Good
Children/youth Sunday school	<input type="checkbox"/> Poor	<input type="checkbox"/> Okay	<input type="checkbox"/> Good	<input type="checkbox"/> Very Good
Women's ministries	<input type="checkbox"/> Poor	<input type="checkbox"/> Okay	<input type="checkbox"/> Good	<input type="checkbox"/> Very Good
Men's ministries	<input type="checkbox"/> Poor	<input type="checkbox"/> Okay	<input type="checkbox"/> Good	<input type="checkbox"/> Very Good
Missions program	<input type="checkbox"/> Poor	<input type="checkbox"/> Okay	<input type="checkbox"/> Good	<input type="checkbox"/> Very Good

SECTION 14

Additional Information

ADDITIONAL INFORMATION FOR A STATIONING COMMITTEE

State any additional information that would be helpful for the stationing committee in appointing a new pastor to your church.

THEOLOGICAL DISTINCTIVES

Do any theological distinctives exist in your church which are different from the positions stated in the United Brethren *Discipline*? Yes No

If so, describe them.

ADDITIONAL CONCERNS

State any additional concerns. Feel free to attach other pages.